

# BANK RECONCILIATION

TRAVERSE Bank Reconciliation helps you streamline and improve the Reconciliation of bank statements with general ledger bank accounts. With Bank Reconciliation, you'll know which checks have cleared, which transactions are outstanding, which bank accounts contain what amounts, and exactly where your money is. Find errors and record differences between your books and the bank easily with two types of reconciliation from the Reconciliation Report: book-to-bank and bank-to-book.

Reconciling is fast and simple. You can clear transactions with a single mouse click; line by line, by a specific range of checks, or all at once. If you make a mistake, reversing a selection is just as easy.

TRAVERSE Bank Reconciliation gives you the accurate information you need to make the most of your cash. Using multiple bank accounts for Accounts Receivable/Sales Order deposits and Accounts Payable/Purchase Order and Payroll checks gives you the flexibility to receive money and to disburse money from different accounts.

Cleared	Trans Date	Payment No	Reference	Description	Amount	Void/Stop
<input checked="" type="checkbox"/>	4/6/2016	1963	Arg026	ARG Systems Inc.	9,547.15	
<input checked="" type="checkbox"/>	4/6/2016	1964	Cab012	Computer Systems Inc.	13,527.00	V
<input type="checkbox"/>	4/6/2016	1965	Dig010	Digital CD-Rom Drives	676.47	
<input checked="" type="checkbox"/>	4/22/2016	JCH1	AP Payment	Authorized Debt	2,290.29	
<input checked="" type="checkbox"/>	4/22/2016	1968	Arg026	ARG Systems Inc.	1,706.76	
<input checked="" type="checkbox"/>	4/22/2016	1967	Bin004	Binary Marketing Solutions	1,344.77	
<input checked="" type="checkbox"/>	4/22/2016	1968	Cab012	Computer Systems Inc.	243.89	
<input checked="" type="checkbox"/>	4/22/2016	1969	Dig010	Digital CD-Rom Drives	17,482.03	
<input type="checkbox"/>	4/22/2016	1970	Har007	Hardrive Memory Supply	45,566.99	
<input checked="" type="checkbox"/>	4/22/2016	1971	Mod011	Modems Plus	825.16	
<input checked="" type="checkbox"/>	4/22/2016	1972	Ntp015	Northern Territories Power Co.	82.65	
<input type="checkbox"/>	4/22/2016	1973	Spe013	Spectrum Test Equipment	8,733.76	S
<input checked="" type="checkbox"/>	3/19/2016	78463	Cab012	Computer Systems Inc.	847.24	
<input checked="" type="checkbox"/>	3/16/2016	78456	Com002	Comunicales Programming LTD.	490.00	
<input checked="" type="checkbox"/>	3/31/2016	78491	Dig010	Digital CD-Rom Drives	439.89	
<input checked="" type="checkbox"/>	2/29/2016	78460	Essex	Essex Riding Clothes	335.26	
<input checked="" type="checkbox"/>	3/16/2016	78470	GER050	Gerry's Pizza	74.21	
<input checked="" type="checkbox"/>	3/25/2016	78478	Rem014	Remote Power Supply Inc.	24.13	
<input checked="" type="checkbox"/>	3/31/2016	78501	Rem014	Remote Power Supply Inc.	62.31	
<input checked="" type="checkbox"/>	4/29/2016	1974	Bin004	Binary Marketing Solutions	805.02	
<input checked="" type="checkbox"/>	4/29/2016	1975	Dig010	Digital CD-Rom Drives	4,165.61	
<input checked="" type="checkbox"/>	4/29/2016	1976	GER050	Gerry's Pizza	21.32	
<input type="checkbox"/>	4/29/2016	1977	Rem014	Remote Power Supply Inc.	575.89	

Use the Transactions function to enter deposits, disbursements, adjustments, and transfers that have not been created through other applications.

- Set up as many base and foreign currency bank accounts as you need, including routing codes for electronic payments, positive pay codes, check formats and other ACH information.
- Define information for processing ACH payments to vendors and from customers for streamlined, simplified processing (requires Banking application).



Applied Business Services, Inc.



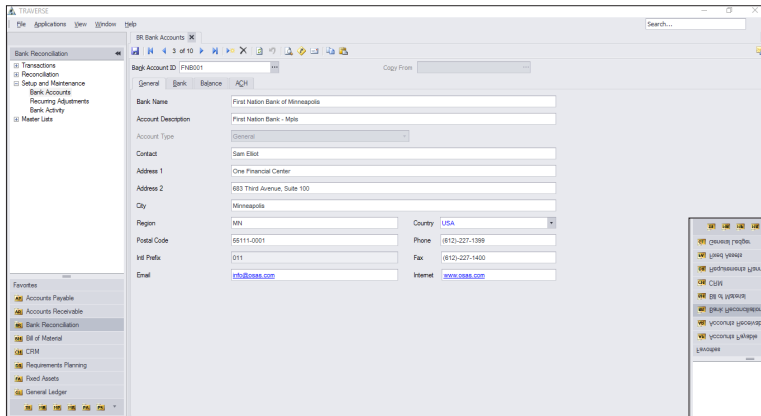
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## Additional Bank Reconciliation Features:

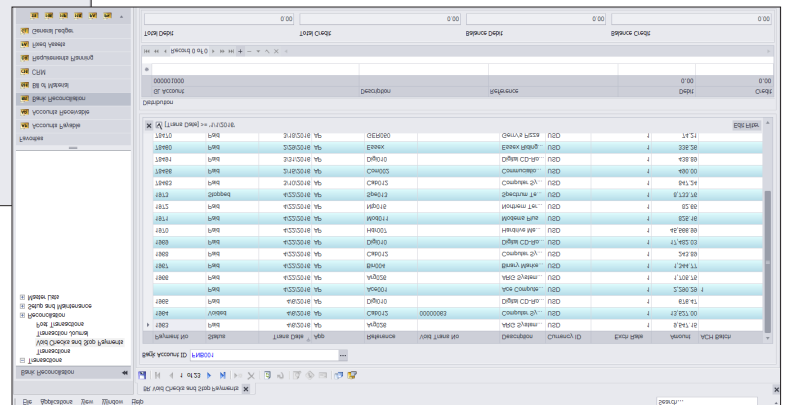
- Use an unlimited number of bank accounts.
- Enter recurring adjustments only once.
- Enter a transaction in any currency if you use the multicurrency option.
- Void a check before you send it or stop the payment of a check before it is cashed.
- Define your own default descriptions and references.
- Use interaccount transfers and manual adjustments.
- Post transactions for multiple years.
- Reprint prior posting logs.
- Stop the payment of any check, even if it was posted from an interfaced application.
- Purge cleared transactions by bank account ID or by transaction date.
- Review total debits and credits posted to GL for each period in the Post Transactions Log.
- View account, contact, and statement information.
- Print the Transaction Journal to check for errors and omissions.
- Maintain an accurate audit trail.
- Run reports that list cleared transactions, outstanding transactions, and bank-to-book/ book to-bank reconciliation information.

## Bank Reconciliation Reports:

- Transaction Journal
- Reconciliation Report
- Bank Account Register
- Bank Accounts Lists
- Recurring Adjustments List



You can set up an unlimited number of bank accounts with the Bank Accounts screen.



You can void a check before it is sent or to stop the payment of a check before it is cashed.



Applied Business Services, Inc.

1-800-451-7447 | www.appliedbusinessservices.com